

**Azerbaijan University of Architecture and Construction Scientific council
meeting
No. 4 Decision**

1. The 75th anniversary of the Head of the Department of Architectural Design and Urban Planning, prof. E.A. Gasimzade.

2. About the state of scientific innovative activity.

Information provided by: the Vice-rector for Science and Innovation issues, prof. N.M. Aslanova

Decision: 1. Scientific and innovative activities should be organized taking into consideration the modern and priority requirements of the scientific and national economy.

2. Formation of the university as a center of science and education should be kept in the focus of the Scientific Council and constructive measures should be taken in this direction.

3. The modernity and scientific-practical importance of scientific-research topics should be carefully examined. These issues should be taken as a basis when the plan of the 3-year scientific-research works is developed.

4. In order to increase the participation of professors and teachers of the university in indexed scientific publications:

- The professor-teaching staff should strictly follow the new requirements related to publications during election to positions;

- To provide full support to professors and teachers regarding publications in indexed journals, it is necessary to create a Working Group (assigned to the Vice-Rector for Science and Innovation and SRC) and conduct necessary training sessions in this direction.

- Attention should be paid to the awarding of professors and teaching staff related to of publications in indexed journals

5. To strengthen control over the process of training doctoral students. Provide necessary support for the timely defense of doctoral students. (Vice-Rector for Science and Innovation Issues).

6. To assign the following tasks to the Vice-Rector for Science and Innovation and the Vice-Rector for International Relations (N.M. Aslanova and N.J. Abdullayev):

- To strengthen activities in the direction of internationalization of science;

- To ensure the organization of international conferences with partner universities and indexing of their results;

7. To strengthen plagiarism detection for scientific works, monographs, and textbooks.

8. To strengthen activities to attract students to scientific research (Student Scientific Society and departments).

9. To take immediate measures for the submission of the university's scientific publications, especially the sections of architecture and construction mechanics of the Scientific Works Journal, to Scopus.

10. To discuss the scientific activities of the departments at the Faculty Scientific Councils.

11. Vice-Rector for Science and Innovation, Prof. N.M. Aslanova, is responsible for the implementation of the decision.

3. Report on the five-year activity of the dean of the Faculty of Transportation

Information is provided by: Dean, Assoc. Prof. E.N. Yusifzade

Decision: 1. To consider the five-year report of Assoc. Prof. E.N. Yusifzade, dean of the Faculty of Transportation.

2. To ensure the implementation of the 2024-2025 admission plan and strengthening of publicity among young people regarding the admission of students at the faculty.

3. To take immediate measures to improve the quality of education, modernize the content, and enhance outcomes at the faculty.

4. A strategic plan for the development of the faculty must be adopted in accordance with the strategic action plan of the university and its implementation must be taken into account.

5. To continue to conclude contracts that reflect all the conditions necessary for comprehensive cooperation with large enterprises.

6. To note the need to strengthen the laboratory facilities of the departments within the faculty and implement specific measures to create new laboratories. Utilize the resources of partner organizations for this purpose.

7. In accordance with the contracts signed by the university, the professional training and internships of the professors and researchers of the faculty in foreign universities should be strengthened.

8. Measures should be taken to optimize the average age of the teaching staff of the faculty and to attract young people to teaching activities.

9. To implement specific measures to revitalize scientific-innovative activity at the faculty and raise it to modern standards.

10. To note and increase efforts in ideological work carried out jointly with youth organizations at the faculty.

11. To note the activity towards creating an electronic university at the dean's office.

12. To strengthen scientific-research and teaching-methodological activities.

13. The control of the execution of the decision is to be assigned to Vice-Rector for Academic Affairs, Prof. A.F. Gasimov

4. Establishment of the Design Faculty

Information is provided by: Vice-Rector for Academic Affairs, Prof. A.F. Gasimov

Decisions: 1. To establish a Design Faculty at the university and inform the Ministry of Science and Education of Azerbaijan about this.

2. After the establishment of the Design Faculty, the departments of Environmental Design, Graphic and Media Design, and Fine Arts should be removed from the Faculty of Architecture and assigned to the newly established faculty.

5. Current Issues

5.1. Discussion and approval of new curriculum plans for MBA programs specializing in Organization and Management of Industry and Human Resource Management.

Decision: Curriculum plans for specialization in Organization and Management of Industry and Human Resource Management are approved.

5.2. Discussion and approval of the updated curriculum plan for the Master's program in Real Estate Management and Appraisal.

Decision: The updated curriculum plan for the Master's program in Real Estate Management and Appraisal is approved.

5.3. Discussion and approval of the monograph titled “Ilham Aliyev’s Strategy for the Economic Development of Liberated Territories” prepared by the Head of the Department of Business Economics and Management, Prof. M.A. Mammadov.

Decision: Permission is granted for the publication of the monograph titled “Ilham Aliyev’s Strategy for the Economic Development of Liberated Territories” prepared by Prof. M.A. Mammadov.

5.4. About the university’s participation in an international education forum in Azerbaijan.

Decision: Information will be considered

5.5. Regarding program accreditations

Decision: Information will be considered

5.6. About the establishment of a working group on international rankings.

Decision: The responsible working group for "International Rankings" is approved with the following composition:

- 1. Ganira Mammadzade**
- 2. Reyhan Akbarli**
- 3. Konul Aghayeva**
- 4. Khanlar Ganiyev**
- 5. Isa Muradov**
- 6. Farhad Aliyev**
- 7. Sarkhan Talibzade**

6. Competition

Decision: Professor Mehrali Mehrali oglu Farzaliyev is appointed to the position of a part-time Professor in the Department of Organization and Management of Industry until the next election period.